

Message

From: Kaiser, Russell [Kaiser.Russell@epa.gov]
Sent: 5/29/2019 1:32:29 PM
To: Calli, Rosemary [Calli.Rosemary@epa.gov]; Ainslie, William [Ainslie.William@epa.gov]
Subject: FW: Help - Good example Analytical Blueprints
Attachments: adp09-24-15.pdf; 2018 0716 Analytical Blueprint.docx

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From: Laabs, Chris
Sent: Wednesday, March 13, 2019 10:07 AM
To: Kaiser, Russell <Kaiser.Russell@epa.gov>
Subject: FW: Help - Good example Analytical Blueprints

I'm not sure which comes first the chicken or the egg around here.

Brittany asked me to review a specific section of the Analytical Blueprint. I didn't think the language really fit well so I began research. The ADP guidance does not specify specific sections but discusses questions to answer. I was hoping to find some more examples besides the 404g example. None exist on the G drive so I queried Tomeka.

I think there are questions that should be answered but the form/outline/structure are up to the workgroup.

C

From: Laabs, Chris
Sent: Tuesday, March 12, 2019 4:35 PM
To: Nelson, Tomeka <Nelson.Tomeka@epa.gov>
Cc: Bennett, Brittany <bennett.brittany@epa.gov>
Subject: Help - Good example Analytical Blueprints

Tomeka,

Ex. 5 Deliberative Process (DP)

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Thanks
Chris

Further Analyses Post-Proposal

Ex. 5 Deliberative Process (DP)

From the ADP

What is an Analytic Blueprint?

An Analytic Blueprint (ABP or Blueprint) is a workgroup's plan for conducting analyses to support action development. The Blueprint describes what information the workgroup will collect as well as how the workgroup will analyze and vet the information to develop policy options. The purpose of the Blueprint is to document for the members of the workgroup and management a clear and common understanding of analytic activities early in the action development process. It is also a way for participating offices to help ensure that analysis will appropriately address key issues, including compliance with the EPA's economic guidance, OMB's Circular A-4, peer review requirements and other important considerations described in Action Aid 6. This early engagement will allow the workgroup to effectively discuss ideas and concerns while analyses are still underway, rather than after the analyses are complete and there is less opportunity to change direction. The Blueprint is also a way for the lead office to communicate its vision of how the pieces of the overall analysis will fit together and result in policy options and, ultimately, an action that fulfills the agency's policy priorities in a timely and well-reasoned way.

What actions call for an ABP?

Workgroups should develop ABPs for all Tier 1 and Tier 2 actions. Some AA-ships expect them for Tier 3 actions, too—check with your RSC representative/RRC about your office's requirements for Tier 3 actions.

Who is responsible for developing the ABP?

The workgroup develops the ABP as a collaborative effort; it is not just a product of the lead office. The workgroup should monitor and update the Blueprint, as needed, once it is adopted.

When should an ABP be complete?

Development of the ABP should commence after the Early Guidance meeting. Generally, you should distribute a draft of the Blueprint for workgroup review three weeks after the Early Guidance meeting. Workgroup members should provide comments, approved by their Office Director or RSC representative, within two weeks. Outstanding issues or disagreements should be elevated for immediate resolution. Once all issues are resolved, the workgroup

chair sends the ABP to the workgroup and places it in the ADP tracking database. At this point, the ABP is considered “adopted.”

For more information on preparing an ABP, see Action Aid 6.